
SHARON KERUBO NYABUTO

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PROFESSIONAL SUMMARY

- Mixed-methods research professional with 4+ years of experience designing, managing, and delivering field research across Kenya in governance, health, and social development sectors.
- Proven record leading end-to-end research projects, from fieldwork planning, enumerator supervision, and multi-site logistics to data quality assurance, qualitative analysis, and evidence translation into policy briefs.
- Committed to ethical, human-centered, and inclusive research practices; adept at building trust with government partners, CSOs, and communities to drive high-quality, timely data collection.

SKILLS AND COMPETENCIES

Research Skills: Qualitative and mixed-methods research, Data collection, cleaning, and management; tool design (ODK, SurveyCTO, Qualtrics); data quality assurance.

Data Analytics & Visualization Skills: SQL, Advanced Excel, Power BI, Dashboard Development, Thematic analysis (NVivo),

Fieldwork & Operations: Logistical support, participant recruitment, stakeholder coordination, multi-site management, enumerator supervision.

Knowledge Translation: Report writing, policy briefs, research findings presentations.

Administration & Collaboration: MS Office Suite, SharePoint, Google Workspace, Teams, Zoom, Slack.

WORK EXPERIENCE

Research Assistant – SGBV Feedback Study

11/2025 – 12/2025

Tiko Kenya – Kisumu County

- Conducted 70+ KIIs, FGDs, and surveys with survivors, service providers, and referral partners, generating frontline insights on SRHR and GBV service gaps that directly informed program learning.
- Coordinated participant recruitment and field logistics across government, CSO, and operations teams, achieving 100% attendance at all scheduled sessions through proactive stakeholder engagement.
- Transcribed 30+ hours of recorded interviews verbatim, preserving tone and context hence enabling rich qualitative analysis.

Enumerator (Seasonal) – Client Exit Interviews

10/2023 – 10/2025

MSI Reproductive Choices Kenya – 8 Counties, Kenya

- Administered 150+ client exit interviews across 30 facilities in 8 counties, producing data used in MSI Kenya’s annual SRH service quality reviews to guide facility-level improvements.
- Maintained a 98% survey completion rate with zero invalid entries by monitoring skip patterns and eligibility screening, maintaining the integrity of the data all through.
- Conducted sensitive interviews using trauma-informed approaches, ensuring full compliance with safeguarding and data-protection requirements while preserving participant dignity.

Research Assistant – Parenting Program Evaluation**11/2024 – 05/2025****B&M Consult – Nyanza & Western Regions**

- Completed standardized ECD assessments for 100+ child-caregiver pairs across 30+ villages, contributing data that supported project monitoring, reporting, and subsequent intervention redesign.
- Identified gaps in tool clarity during piloting and implemented revised question flow, shortening interview time by at least 15 minutes per respondent and improving overall data quality.
- Conducted IPV screening for at-risk caregivers and facilitated timely referrals to psychosocial support, prioritizing participant safety, dignity, and confidentiality throughout.

Field Officer – Governance and Elections Study**02/2024 – 07/2024****National Government of Kenya – Six Counties, Kenya**

- Led qualitative fieldwork through in-depth interviews and FGDs across six counties, generating governance and elections insights that informed national-level political and social impact analysis.
- Achieved a 99% data validity rate through daily data-quality checks and cleaning routines, significantly reducing post-fieldwork reconciliation time and rework.
- Managed datasets and contributed to NVivo-based qualitative analysis, identifying recurring themes that underpinned evidence-informed policy recommendations on community-led peace initiatives.

M&E Officer – Journalizing Intervention**05/2022 – 06/2023****Global Giveback Circle (GGBC) – West Pokot, Kenya**

- Engaged 155 rural young women in a year-long journaling intervention, generating rich qualitative data on perceptions of dignified work that shaped program design and advocacy outputs.
- Supervised 10 Research Assistants in culturally sensitive data collection and analysis, delivering bi-weekly training that increased thematic coding consistency by ~20% and improved findings reliability.
- Developed centralized documentation systems for research procedures and data collection tools, improving team consistency and cutting retrieval time for program records.

Research Projects Assistant – Peace, Security & Governance**06/2021 – 05/2022****National Government of Kenya – Seven Counties, Kenya**

- Conducted qualitative fieldwork across seven counties for PCVE, governance, and peacebuilding initiatives, producing policy-relevant analyses that fed into national security strategy.
- Maintained secure data-management systems that achieved zero loss or breach of sensitive information, while improving overall data completeness and consistency across multi-county projects.
- Resolved 80%+ of operational challenges through structured daily and weekly field reports, reducing the need for costly repeat site visits and keeping projects on schedule.

Program Assistant**10/2019 – 07/2020****Kenya Community Development Foundation (KCDF) – Nairobi, Kenya**

- Managed databases and conducted routine data cleaning and quarterly follow-ups with 200+ scholarship beneficiaries, maintaining accurate academic progress records to support program reporting.
- Processed 120+ youth educational grants, maintaining meticulous documentation and communication with scholars to ensure accurate, compliant, and timely disbursement of funds.
- Prepared individual and corporate donor reports that strengthened donor accountability, contributing to continued organizational trust and funding confidence.